

30TH ANNUAL
NYSUT COMMUNITY COLLEGE CONFERENCE



Contract Exchange Workshop On
ACADEMIC CALENDAR

SEPTEMBER 19-21, 2008
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SARATOGA SPRINGS, NEW YORK



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Academic Calendar

2008 NYSUT Community College Conference

Adirondack CC

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City University of NY

Clinton CC

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Corning CC

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***Fashion Institute of
Technology***

Finger Lakes CC

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Hudson Valley CC

Jamestown CC

Jefferson CC

Mohawk Valley CC

Nassau CC

Niagara CC

North Country CC

Onondaga CC

Orange CC

Rockland CC

Schenectady County CC

State University of NY

Suffolk CC

Sullivan CC

Tompkins Cortland CC

Ulster CC

Westchester CC

**ADIRONDACK COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2004**

Article XXII - Miscellaneous Provisions

B. College Calendar

The College calendar shall be developed by the Administration after consultation with the Association. The number of days the College is in session during the contract period shall not be substantively changed from the 1988-89 College year.

**BROOME COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article 19 - Work Year

The College work year, as applied to full-time instructional staff, counselors, librarians (other than staff librarians), some technical assistants and directors (excluding 12 month employees) shall begin 5 working days prior to the scheduled beginning of classes in the Fall Semester and shall end 2 days after graduation in the Spring Semester.

It is the intent of the above language to leave all employees' positions regarding the work year in a status quo position to that as existed to the prior contract.

**CAYUGA COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2004**

Article 1 - Definitions

7. Academic Year shall mean five working days prior to fall registration through five working days after the last exam day of spring semester and graduation day.

**CLINTON COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2003**

Article VII - Professional Obligations

A. Academic Calendar

The determination of the Academic and Administrative Calendars is the responsibility of the College. However, it is the policy of the College to involve the Faculty actively in preparation of the calendar by having a Faculty Calendar Committee work with the Administration in the

development of the calendar. The number of days the College is in session in an academic year will not be changed substantially.

**COLUMBIA-GREEN COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2013**

Article VIII - Calendar

- A. College Fiscal/Academic Year. Each College fiscal year shall begin on September 1 and end on August 31.
- B. The academic year shall begin on the third Thursday of August and extend to the first Friday following the first Monday of June. For instructional faculty, mini-terms and summer sessions will not be construed as part of the academic year.
- C. Calendar. The President of the Association, or his/her representative, shall serve on any committee charged with making recommendations to the College President concerning the College calendar.

**CORNING COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2007**

Article 4 - Appointments

4.3 Work Year

The work year begins on the Fall startup day, which is one business day prior to the start of the Fall semester, and concludes 10 months later.

The work year consists of:

- Fall and Spring academic semesters
- A startup day in each of the Fall and the Spring semesters
- Commencement, and one meeting day prior to commencement
- Additional days, as necessary, for faculty to meet the responsibilities described in section 4.2 Faculty Responsibilities

**CUNY
PROFESSIONAL STAFF CONGRESS
CONTRACT EXPIRATION - 2007**

Article 37 - Academic Calendar

Prior to the implementation of the academic calendar changes emanating from the Board of Higher Education Calendar Number 10, April 5, 1976, the impact of such change shall be negotiated by the parties with respect to matters covered by this agreement.

**DUTCHESS COUNTY COMMUNITY COLLEGE
UNITED EDUCATORS
CONTRACT EXPIRATION - 2008**

Article IV - Due Benefits

4.4 Academic Calendar:

In the development of the Academic Calendar, the views and recommendations of DUE shall be solicited and considered.

**ERIE COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2005**

Article 40 Academic Calendar and Year

(1) Teaching Faculty Academic Calendar- No later than October 1, prior to the adoption by the Board of an academic calendar, tentative academic calendar shall be submitted to the Federation President. Within (14) calendar days of such submission, the Federation shall have the right to submit, in writing, to the College President and Board, changes and suggestions which shall be given due consideration before the final calendar as solely determined by the Board, is adopted. It is agreed and understood that such calendar shall not provide for more than 163 work (on duty) days (which shall be composed of 150 teaching days plus no more than 13 days for additional responsibilities if and to the extent assigned by the appropriate academic dean) for faculty whose work year is determined by the academic calendar. The responsible days shall be prior and at the end of each semester and shall be for registration, orientation, examinations, and meetings only. The 1991-92 academic year shall for registration purposes only begin no earlier than 2 weeks prior to Labor Day; for all other purposes the academic year shall begin 1 week prior to Labor Day and shall end no later than May 31.

Department chairs shall determine the number of faculty necessary to service registration.

(2) Responsible Days for Teaching Faculty- A schedule of responsible days for the ensuing academic year shall be available to faculty at the office of the appropriate academic dean during the last five (5) business days of the preceding academic year. A faculty member may arrange for an exchange of days with another faculty member, who is acceptable to the appropriate academic dean. Except for the 1980-81 academic year, the faculty member must notify the academic dean of any such exchange in writing setting forth the specific date(s) and signed by both faculty members within 10 days after the last day of such preceding academic year. If such exchange request is denied, the reason for such denial shall be in writing.

- (a) The academic calendar is reflected in Section (1) above concerning academic calendar.
- (b) Faculty members who volunteer for other college duties falling outside of the academic year and are assigned such duties shall be paid 1/150th of the individual's salary per diem.

- (c) No mandatory meetings shall be called nor duties assigned outside the academic year as described above.
- (d) Final grades will be available to the student four (4) days after the final examination is given or scheduled.

**FASHION INSTITUTE OF TECHNOLOGY
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

29.0 Academic (Day & Evening) Calendar

29.1 The President of the College or President's designee shall consult with the executive committee of the Union or its representative concerning the College academic calendar prior to his/her recommending any proposed calendar to the Board of Trustees. Subsequent changes in the calendar may only be made by mutual agreement of all parties involved in the original decision.

**FINGER LAKES COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2005**

Section 1-The Academic Year:

A. The academic year shall consist of two (2) semesters. Teaching faculty members and Department Chairpersons covered by this agreement shall perform teaching functions during both such semesters, as provided for in this Article. All teaching faculty members shall be available for meetings and other administrative or planning duties during each semester and/or on days immediately preceding the first day of classes for each semester. All such days shall be developed with the calendar and will not exceed eight days per academic year, and not more than five days for one semester.

Other than provided above, all teaching faculty members shall not be required to be available for any duties on scheduled holidays, recesses, or intercessions, or other periods of excused absence.

The maximum number of days of instruction to which a teaching faculty member shall be assigned will not exceed seventy-eight (78) per semester. The work period for faculty will be defined by the academic calendar. The calendar shall be developed cooperatively with representatives from the TFBC, the FLCC Professional Association, the FLCC Unit of CSEA and the calendar committee. The calendar will be recommended to the Vice President of Academic Affairs and Dean of the College. The Vice President, prior to recommending the calendar to the President, shall provide a copy thereof to the Chair of the Faculty Forum, the Chair of the Bargaining Council, and the Presidents of the FLCC Professional Association and FLCC Unit CSEA. The Vice President and Dean of the College will then recommend the calendar to the President by December 15 and the necessary changes will be made by February 15. The calendar shall contain the proper number of days to effectively orient,

register, instruct, evaluate and graduate students and is subject to the regulations prescribed by the State University of New York and the State Education Department.

In addition to teaching duties teaching faculty members shall be available for meetings as called by the administration during the common hour, upon 48 hour notice. Teaching faculty members will be available for departmental meetings as scheduled.

B. The College will make every effort to provide each teaching faculty member with a tentative teaching schedule by May 1 and December 1 for the Fall and Spring semesters respectively.

C. Teaching faculty covered by this agreement will be required to participate in the Commencement Ceremony.

D. In the event that the college administration cancels regularly scheduled classes, teaching faculty covered by this agreement shall attend convocations, assemblies, or other activities as required by the administration.

E. In addition to the work days scheduled herein, teaching faculty beginning employment for the first time at the college will be required to attend an orientation day prior to the start of the Fall semester.

F. Each teaching faculty member shall be assigned advisees and shall advise these students during the Fall and Spring Semesters.

**FULTON-MONTGOMERY COMMUNITY COLLEGE
ASSOCIATION OF COLLEGE EDUCATORS
CONTRACT EXPIRATION - 2006**

Article XVI - Faculty Loads and Class Schedules

A. The College calendar shall be developed by the Employer after consultation with the Association.

**GENESEE COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article IV-Conditions of Employment

4.5 Calendar

a) The college year shall consist of regularly-scheduled class days and other days set aside for other professional activities. In the latter instance, the faculty will be expected to be on campus 8:30am-4:30 pm, when activities are scheduled.

- b) The academic calendar shall be determined by the College and shall contain 168 days exclusive of graduation, inclusive of instruction, examinations, orientation, registration, recruitment, advisement, and workshops.
- c) All unit members shall have Martin Luther King Day and the work day before Christmas as holidays.
- d) Two of the four regularly scheduled professional activity days each semester will be designated as optional for teaching faculty to encourage individual professional development activities. The remaining two days, usually Thursday and Friday, will be required. PAD schedules will be distributed to faculty at least two weeks prior to the start of the Fall and Spring classes.
- e) During the life of this contract, GEA members will not be required to work Good Friday. Any unit member who chooses to work on Good Friday may schedule any other day between Christmas and Independence Day as a holiday with the approval of his/her supervisor. Any member who is asked by the college to work on Good Friday may decline the request without fear or reprisal.

**HERKIMER COUNTY COMMUNITY COLLEGE
PROFESSIONAL ASSOCIATION
CONTRACT EXPIRATION - 2010**

Article V - Faculty Duties, Responsibilities, and Rights

A. Professional Responsibility

1a. Teaching Faculty:

The annual professional responsibility for teaching faculty is 2 academic semesters. A semester shall not exceed 75 days of classes and 5 days of examinations. Teaching faculty will be required to report no more than 5 workdays prior to the first day of classes. Registration, Orientation, Open House and Commencement are considered days of professional obligation for all teaching faculty members. Teaching faculty are required to attend faculty and division meetings scheduled during the period beginning with the first workday and ending with Commencement. Faculty will not be required to remain following Commencement unless unexpected divisional or college work requires additional time up to 4 workdays immediately following commencement.

**HUDSON VALLEY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2007**

Article VII - Professional Obligations

Section E. Work Year

1. The work year of the faculty shall begin on August 30, 2004; August 29, 2005; and August 28, 2006. The work year of the faculty shall conclude on May 21, 2005; May 20, 2006 and May 19, 2007. In the event graduation occurs prior to the concluding dates heretofore set forth, faculty shall submit to the appropriate supervisor all student grades and other reports and materials in accordance with the schedule published by the College. Compliance with the

foregoing by faculty shall constitute completion of the work year. Faculty will not be required to be on campus when classes are not in session except for assigned proctoring of final examinations or as otherwise provided in this Agreement.

2. All faculty shall attend the commencement ceremony unless excused by the appropriate division dean.

**JAMESTOWN COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2007**

Article V - Conditions of Employment

5.12 Academic Year and Calendar

The 2004-2005 through 2006-2007 academic calendars have been developed. The normal work period for members of the faculty shall be as indicated on the academic calendar. For future calendar years the academic calendar year shall be developed cooperatively by the parties and become an Appendix to this Agreement. Such calendar or educational program(s) shall contain the proper number of days (hours) required to effectively orient, register, instruct, evaluate, and graduate students and be subject to regulations prescribed by SUNY and the Department of Higher Education of the State of New York. Faculty members shall return to the college campuses on the dates indicated on the calendar and shall be available as necessary to implement such educational program(s); variations can be mutually agreed upon between the faculty member and the assistant deans, and/or the appropriate administrator.

**JEFFERSON COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article XVII - Employee Workload

A. Academically Ranked Classroom Teaching Faculty

1. Work Year and Academic Calendar

(a) The normal work year for academically ranked classroom teaching faculty shall not exceed one hundred sixty-six (166) duty days, including no more than one hundred fifty-four instructional days. Specific College calendars and any alterations thereto containing dates for classroom instruction, registration, orientation, professional improvement meetings, and examination periods will be developed through the College's internal governance procedure, including consultation with the Association, and will be published by the College. The annual academic calendar will be constructed to provide for two (2) semesters of equal length with the fall semester, including examination periods, ending no later than December 23 and the spring semester, including examination periods, ending with Commencement which shall be held no later than the Sunday preceding Memorial Day.

(b) Commencement- All professional service personnel shall attend commencement exercises unless specifically excused by the Academic Dean. Full-time teaching faculty, upon

completion of their assigned duties, shall not be required to be present at the College for more than five (5) duty days following graduation.

**MOHAWK VALLEY COMMUNITY COLLEGE
PROFESSIONAL ASSOCIATION
CONTRACT EXPIRATION - 2010**

Article 5 - Professional Assignment

5.3 Employment Year.

B. For an academic-year employee an employment year shall begin one (1) week before the start of instruction in the day of classes of the fall semester and end eight (8) days before the start of instruction in the day classes of the subsequent fall semester.

**NASSAU COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Section 4 Work Year

4-1 Classroom Faculty

4-1.1 Classroom faculty appointments are normally for one (1) academic year, not exceeding two (2) regular semesters. In no case, however, is the actual year to exceed ten (10) months.

4-1.2 Each classroom faculty member, except new appointments, shall normally know his/her class schedule one month prior to the first day of classes of the new semester, but in no event less than two weeks before the first day of classes, except for class assignment changes approved by the Departmental Personnel & Budget Committee.

4-1.3 Classroom faculty members are not normally required to be on campus prior to September 1.

4-1.4 The duties and responsibilities of classroom faculty members shall include student academic advisement during the fall and spring semesters. All classroom faculty will be expected to meet these responsibilities during intersession as well as the period prior to the start of classes in September and between final examinations and commencement. Actual work schedules during these special periods will be determined by the respective department Chairpersons and the department P & B committees. However, 20% of the classroom faculty must be available for daily assignment.

4-1.5 Using established scheduling procedures, the College may start any class at any time during a semester, but all classes shall conclude at the end of the semester in which they start.

4-2 Non-classroom and Professional Faculty

4-2.1 The work year for non-classroom and professional faculty shall be from September 1 to the following August 31.

4-2.2 Non-classroom and professional faculty may be granted a leave of absence without pay between the dates June 1 and the next occurring Labor Day in any year, upon application to the appropriate supervising administrator, with the approval of the President. During such periods of leave, said employees shall receive no pay from the County of Nassau or the College, but the County shall continue to pay health and dental insurance benefits for each

such employee during such periods of leave. This leave shall not be considered as an interruption of otherwise consecutive service.

4-2.3 If, during the term of this Agreement, any County unit gains a benefit in current emergency closing practices, this contract shall be deemed reopened for the purpose of negotiating a comparable benefit.

4-3 All Faculty

4-3.1 Academic responsibilities of the faculty to the College and the department shall include attendance at necessary and regularly scheduled College and departmental meetings during the semester.

4-3.2 Attendance at commencement exercises and other college-sponsored functions is not mandatory. However, at least 66% of the faculty of each department are expected to be in attendance. Faculty attending functions at Nassau Community College for which academic attire is required shall have the cost of said academic attire furnished by the College as stipulated in the contract.

4-3.3 With the approval of the P & B Committee and the College Administration, faculty with five years of continuous service at the College may elect from 50% to 60% work load with proportionate reduction in pay, for one year at a time. This election may be for a Fall/Spring sequence and/or a Spring/Fall sequence. This election may not be made for two consecutive years. Additionally, a faculty member may elect (with the approval of the P & B Committee and the College Administration) the half work load option for one (1) semester. This reduction in work load will not affect any benefits the faculty member is entitled to as a full-time employee.

NIAGARA COUNTY COMMUNITY COLLEGE FACULTY ASSOCIATION CONTRACT EXPIRATION - 2006

Article 6 - Academic Year

6.1 The College academic year shall commence on the first day of classes in the Fall semester, and shall consist of the following:

- 75 days Fall Semester. Classes will not be scheduled before September 1st.
- 76 days Spring Semester
- 2 days Preparation Days. Scheduled immediately preceding Fall and Spring Semester; one per semester.
- 2 days College Days. Scheduled immediately preceding Fall and Spring semesters; one per semester.
- 4 days Professional Development Days. Four (4) days scheduled immediately prior to Spring semester. The College may schedule the four Professional Development Days in the week of Good Friday on an as-needed basis.
- 2 days CCI Day and Commencement
- 1 day End of Year Wrap-up Day. Scheduled immediately after Commencement.
- Total: 162 days

6.2 Non-instructional Days: In addition to the general makeup of the academic year as noted above, the College Administration shall assign eleven (11) non-instructional days for all faculty members. Non-instructional days shall generally be used for the following purpose:

A. Preparation Days: Time prior to the beginning of a semester for faculty to get ready for instructional or other professional responsibilities such as planning lectures or labs, working on instructional materials (tests, handouts), for writing course outlines (syllabi), paperwork, recordkeeping.

B. College Day: Time for faculty to participate in College organizational activities related to non-instructional responsibilities of faculty such as college-wide meetings, division or department meetings, program or curriculum development or evaluations, committee meetings, governance activities, student or curriculum orientation.

C. Professional Development Day: Time for faculty to participate in individual or group activities intended to improve instructional subject area or professional competencies, or to provide opportunities for professional growth and renewal. As an exception, a pre-arranged off-campus activity may be substituted for an on-campus activity.

D. CCI (College/Career Information Day): College/Career Information Program held annually at NCCC consisting of group information or workshop sessions on career topics.

E. End of Year Wrap-up Day: Day established for the faculty to complete related, but non-teaching responsibilities, such as completion of grade books, attendance verification, submission of grades and examinations, special assignment outcome reports, return of all keys and general clean-up of faculty office.

F. Commencement: Day for Commencement Exercises.

G. Eleven (11) non-instructional days, included in the 162 day schedule noted above, shall be days that teaching or advisement of students should not be assigned to a faculty member.

NORTH COUNTRY COMMUNITY COLLEGE ASSOCIATION OF PROFESSIONALS CONTRACT EXPIRATION - 2006

Article V- Work Assignment and Overload

5.1 A full-time professional staff member's academic work year shall be 164 days within a consecutive nine (9) month, one (1) week period, inclusive of registration, orientation, workshops, instruction, examinations, advisement and commencement.

5.2 a) Professional staff will work 164 days. Professional staff will be paid on a per diem basis for each additional day worked beyond 164 days. Per diem rates will be determined for each professional staff member by dividing their base salary by 164. Professional staff members appointed to a twelve-month position will be required to work an additional 57 days for a total of 221, Twelve-month positions will be paid in 26 equal biweekly payments and will have 30 days unpaid vacation and 10 days of unpaid holidays per contract year. The hours of the non-teaching professional staff's normal workweek will be established with the College and reviewed and changed as appropriate. At such time as instructional overloads are implemented, as determined by the College, compensation will be based on faculty rank.

**ONONDAGA COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article VI - Working Conditions

6.6 Semester System. The two semester system shall continue for the duration of this agreement.

6.12 Academic Calendar. The academic calendar shall be determined by the College after consultation with the Federation and shall contain 170 (171 for new faculty) days inclusive of instruction, examination, advisement, commencement, orientation, registration, and recruitment. Those members of the faculty whose contracts are based on the academic year shall be on duty at the College no sooner than one (1) week (5 work days) prior to the start of the fall semester classes and no later than one (1) week (5 work days) subsequent to the end of the spring semester final examinations.

The parties agree to extend the 2006-2007 academic calendar model, as specified by the parties' memorandum of agreement annexed herein as Appendix 3, to the 2007-2008 academic year. Thereupon, the College after consultation with the Federation as specified above will determine whether or not to continue this calendar model.

The primary purpose of on hand days is for faculty to prepare for and complete their instructional and other professional duties. With written notice of five (5) working days, full time and part time faculty members will be expected to perform scheduled professional duties on campus during the on hand days except by prior arrangement with the appropriate Dean. Such arrangements will not be unreasonably denied.

If faculty are not scheduled to perform professional duties on campus during the on hand days, then faculty shall make themselves available upon reasonable notice.

The department chairperson or faculty designee will provide departmental coverage from 8:30 a.m. through 4:30 p.m. during the on hand days.

**ORANGE COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2007**

Article IV - Conditions of Employment

D. Length of Academic Year/Semesters

(a) Full-time Faculty shall, in general, teach a 15 week Fall semester (including a one (1) week final exam period) starting on or after September 1 and ending on or before December 23. If the College determines that a 15-week fall semester cannot be completed between September 1 and December 23, inclusive, the year may start in the last week of August.

(b) Faculty is expected to attend a Fall workshop, if scheduled during the week preceding start of classes. Faculty is expected to attend the College commencement following the Spring Semester. New Faculty members are required to participate in New Faculty Orientation.

(c) On a voluntary basis, Faculty may choose to respond to requests for the performance of extra duties in the evening, on weekends, or outside of the academic year. In such cases, the payment shall be that shown in Appendix C-3 of this contract.

**ROCKLAND COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article 24 - Definitions

24.02 Academic Year - A period of time commencing on September 1 of each year and terminating on June 30 of the subsequent year.

**SCHENECTADY COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2009**

Article IX - Professional Obligation

The appointment year for each staff member shall be from September first through August thirty-first next following. The professional obligation of a staff member having a twelve (12) month obligation shall commence on September first, or on the effective date of appointment, whichever is later, and continue until August thirty-first next following. The professional obligation of a staff member having a ten (10) month obligation shall commence on September first, or on the effective date of appointment, whichever is later, on which day he or she shall report for service, unless otherwise directed by the College President or his or her designee, and continue until June thirtieth of that appointment year, subject to the provisions below, unless notified of his or her release at an earlier date by the College President.

Whenever the academic year commences in the month of August, professional ten month obligation shall commence on the first of the academic year as established in the College calendar and will continue for ten (10) calendar months, subject to the provisions of this Article. Staff members having a ten (10) month obligation shall not be required to report for service those days, on which the College is open, which have been designated as Thanksgiving, Christmas or Spring recess period for full-time day students, and other holidays as set forth in the academic calendar. The term service as used herein shall mean the availability of the staff member to properly perform duties and responsibilities of his or her professional obligation, under the general supervision of the administrative officer to whom he or she reports.

The parties agree that, except otherwise provided herein or previously approved (as in the case of illness or official travel) by the appropriate administrator or administrative officer, staff members are expected to be present and available on campus each day the College is open,

which is normally Monday through Friday, during which time they will perform their professional obligation and duties including, but not limited to, attending all meetings scheduled by the administrator to whom they report and all meetings of committees to which they have been appointed or elected. Scheduled classroom commitments take precedence. In addition, members of the faculty shall attend commencement exercises and meetings of the faculty.

Members of the teaching faculty shall schedule, for the benefit of their students, at least six (6) office hours per week, distributed over at least three (3) days of the week, in accordance with guidelines established by the College. Members of the teaching faculty shall not be required to be available on campus after June 1 or the scheduled Commencement Day whichever is later.

**SUFFOLK COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2011**

Article IV - Conditions of Employment

I. Academic Calendar

1. Every academic year, a tentative academic calendar shall be prepared two (2) years in advance.
2. The tentative academic calendar shall be submitted by the Administration to the President of the Association by March 1 of each year. Within two (2) weeks, the Association shall have the right to submit to the Administration changes and suggestions which shall be given due consideration before the final calendar is adopted. If changes proposed by the Association are not adopted, the Administration shall meet with the President of the Association to respond to the suggestions offered by the Association.
3. The Administrative Calendar shall be provided to faculty members by the first day of classes. The final academic calendar shall be provided to faculty members by May 1 of the prior year.

**SULLIVAN COUNTY COMMUNITY COLLEGE
PROFESSIONAL STAFF ASSOCIATION
CONTRACT EXPIRATION - 2004**

Article 2- Definitions

.231 Academic Year- The Fall and Spring terms not including the Winter or Summer terms of the school year.

Article 22 - Work Year

22.01 The College work year for teaching faculty shall commence not earlier than August 25th and shall end not later than June 10th or on the date of commencement, whichever is earlier.

22.02 Employees shall not be required to work on Sundays nor on more than three (3) Saturdays (unless on a voluntary basis), except employees who are specifically hired to work on Saturdays and Sundays.

22.03 Any changes to the academic calendar that may impact mandatory terms and conditions of employment will be negotiated with the Association prior to implementation.

22.04 Notwithstanding any other provision of this Agreement, if courses are offered on Saturdays, the employees who are qualified shall have the right to teach such courses on a voluntary basis and if there are no volunteers, the College may hire adjuncts to teach such course

**STATE UNIVERSITY OF NEW YORK
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2007**

Article 4 - Definitions

4.2 "Academic year employee," when used in Article 23, shall mean any employee having a 12-month professional obligation.

Article 23 - Leaves

23.1 Definitions. Whenever used in this Article:

- a. The term calendar year employee shall mean any employee having a 12-month professional obligation.
- b. The term academic year employee shall mean any academic employee having an academic year professional obligation.
- c. The term college year employee shall mean any professional employee, or any academic employee holding a librarian title, having an annual professional obligation of less than 12 months, except an academic employee holding a librarian title having an academic year professional obligation.

**TOMPKINS CORTLAND COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article VIII - Working Conditions

8.2 The regular appointment year for members of the bargaining unit with ten-month appointments shall be one hundred and sixty-five (165) working days, as assigned, inclusive of instruction, examinations, advisement, committee work, recruitment (as appropriate) within the period: one (1) week prior to the first day of classes in the Fall Semester and one (1) week after the last day of classes in the Spring Semester.

8.3 The regular appointment year for members of the bargaining unit with twelve-month appointments shall be 261 working days within the period September 1st – August 31st.

**ULSTER COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article 20 - Academic Calendar

Copies of all proposed academic calendars for each year shall be submitted to the Association for its recommendation at least one month prior to the date when the final calendar is to be selected.

**WESTCHESTER COUNTY COMMUNITY COLLEGE
FACULTY ASSOCIATION
CONTRACT EXPIRATION - 2008**

Article 4 - Hours and Working Conditions

4.2 College Calendar:

- a. The President or his/her designee shall consult with the Union and such other persons as s/he may select concerning the academic calendar of Westchester Community College prior to recommending any proposed calendar to the Board of Trustees.
- b. Any changes in the calendar agreed upon shall be discussed with all parties involved in the original decision.
- c. The faculty shall be required to be on campus to meet their obligations as indicated by the academic calendar.
- d. With respect to the "mini-semester" in January of each year, the obligations of faculty members shall be the same as currently existing in the month of June following Commencement Day. Thus, faculty members are responsible for completion of all fall semester obligations during the "mini-semester" if such additional time is needed just as they are for Spring semester obligations in June.

DOC 68706