

NYSUT ELT Advanced Placement Summer Institute (APSI) Frequently Asked Questions (FAQs)

1. When and where is the APSI being held?

The APSI is being held July 22-25, 2013 at NYSUT Headquarters in the Conference Center. Classes are held from 8:00 am – 4:00 pm. You must attend each day to receive in-service credit.

2. Which institutes are being offered?

- AP Biology
- AP Calculus AB
- AP Chemistry
- AP English Language & Literature
- AP Spanish Language & Culture
- AP US History

3. How much does it cost for institutes? Is graduate credit available?

This year, the institutes will be offered for 30 hours inservice credit. Tuition will be \$650 for early registration (on or before June 3), \$725 after June 3. Your tuition includes course materials, continental breakfast and lunch each day (lab fees are extra). Late registration may be possible if space and materials are still available. Please call (800) 528-6208 to inquire about late registration. Additional fees may apply. Books will be ordered and mailed to you directly.

4. How do I register for the APSI?

You can register by going to: www.nysut.org/elt. Click on the link to MyLearningPlan and follow the directions to create a new account. Deadline for registration is July 1, 2013. No registrations can be accepted without payment or purchase order number. Please note: Districts will be billed for purchase orders upon receipt, and payment is due by the start of the institute, July 22. Registration and payment by purchase orders **MUST** be paid in full by 2 weeks prior to course start date.

Each course is limited to 25 participants, with the exception of our institutes where a lab is involved. In those instances the enrollment is limited to 20 participants. Qualified applicants will be accepted on a first-come/first-served basis.

5. What is the cancellation policy?

We reserve the right to cancel any course because of insufficient enrollment or for any other reason. Institutes with low enrollments will be canceled on July 1, and all fees refunded. You are encouraged to register early to avoid the cancellation of institutes. Late registrations will be accepted on a space available basis. **Cancellations must be received in writing by July 12, 2013, or the full registration fee will be charged.**

6. What about accommodations for out-of-the-area participants?

If you are commuting from a distance, you may consider staying at a hotel. We have a block of rooms set aside for our group at the Hampton Inn & Suites Albany-Airport, 45 British American Blvd. in Latham. The rate is \$119 per night and includes a complimentary breakfast. You are directed on MLP to call the Hampton Inn at 518-782-7500 and mention the NYSUT APSI conference for the special rate. The deadline to register for hotel accommodations is 7/1/13. Please register early!