

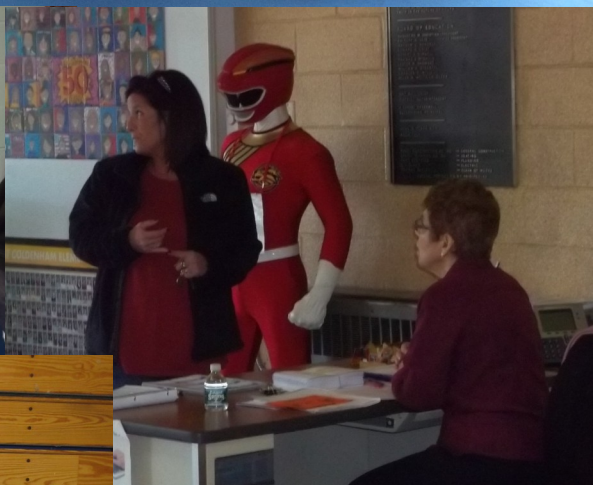
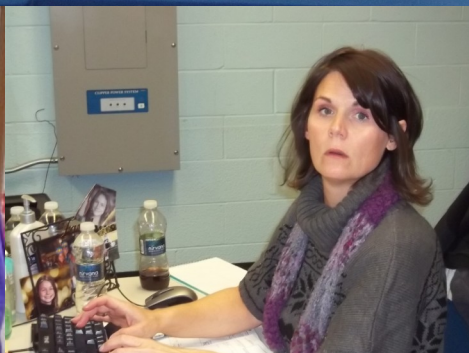
# VC ECHOES

Volume 15, Issue 3

Valley Central Teachers' Association

SRP Special Edition

## THANK YOU VCSD SRPs



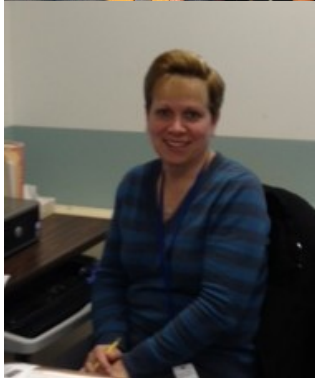
*There are no greater advocates for children and education than teachers and teacher unions.*

**Valley Central Teachers' Association**

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**VCTA Officers:**

- President, Tim Brown (HS)
- Vice Pres, Richard Steger (W)
- Vice Pres., Patti Behr (HS)
- Secretary, Christine Mello(HS)
- Treasurer, Jennie Sexton (HS)

**Contribute to the next issue!  
Articles or  
Contributions  
should be sent to  
Meghan Rilley, HS, by  
20 November 2012**

**Executive Council Building Representatives**

- Berea: Lisa Daily, Robin Scott
- E. Coldenham: Cathi Heil, Laura Casey
- Maybrook: Linda Draughn, Jeanne Cassel
- Montgomery: Gail Nozell, Andrea Turso, Susan Page
- Walden: Mary Ellen Raskopf, John Fisher, Lori Meyerson
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- Secretarial Representative: JoAnn Cassisi (HS)
- Paraprofessional Representative: Kathy Lennon (W), Wenda Heaney (W)

*The VC Echoes is the official publication of the Valley Central Teachers' Association—Local 3076—and is published regularly during the school year. Any articles submitted to the VC Echoes will also be posted on the VCTA web site*



**School-Related Professionals work side-by-side as partners in the education of our children. We thank you for you invaluable contributions each and every day!**



## **SRP Recognition Day—Tuesday, November 20:**

This year, we celebrate SRP Recognition Day on Tuesday, November 20. SRP Recognition Day provides us with an opportunity to learn more about, and thank, the School-Related Professionals who make our schools run efficiently. SRP Recognition Day provides an opportunity to publicly acknowledge the efforts of School-Related Professionals.

Each day our district is bombarded with calls from parents, other school employees, community members, salespeople, etc. Most often, these calls are answered by SRP employees within the secretarial and paraprofessional units. Many of these calls are urgent and often of a very sensitive nature. In each school/building within our district, callers have their needs addressed or are referred to other school officials who can take care of the issue.

Beyond the daunting task of managing incoming phone calls in these days of reductions and cutbacks, most SRPs serve the needs of other school employees as well. Our main office SRPs often accept piles of items that parents drop off throughout the day, direct calls and visitors, handle filing and mail for the building, watch over students waiting to be picked up by a parent and serve as secretaries to administrative personnel (i.e. principals, assistant principals, directors, superintendents). The idea of an uninterrupted moment to complete a task is completely foreign to our SRPs.

SRPs also staff Central Office. It is generally SRPs who are responsible for employee personnel files, including continuing education credits and APPR materials. SRPs also process and pay work orders, invoices, and vendors. Payroll is not completed without the careful eye of the payroll clerks. In addition to making sure check runs and direct deposit payments are filed and set to run on time, they also have to handle questions from staff about their individual paychecks.

With the many legal requirements that exist for special education students and their parents, SRPs have to make sure that all paperwork is processed and filed in a timely manner. IEP production is a huge task that comes with significant consequences if it is not handled properly—each of our SRPs keeps in mind that the document they are preparing is not just another sheet of paper, but the educational success of a child that is represented by the IEP.

On the secondary school level, the work of the guidance department becomes even more important. The timely mailing of transcripts and college applications can mean the difference between an acceptance or a rejection letter being sent to a student. Application processing happens right along with scheduling college fairs, adjusting class schedules and scheduling individual student appointments with guidance counselors.

SRP bus drivers safely transport our students to and from school and school events every day. Internally, SRPs can also be found coordinating transportation, facility use and after-school events. Our nutritional SRPs work miracles with limited funding while our maintenance/custodial SRPs work diligently keeping our aged and outdated facilities clean and running smoothly throughout the year. Classroom and one-on-one SRPs directly support classroom instruction, while SRP monitors ensure student safety and efficient transitions in our hallways, cafeterias and playgrounds. Other SRPs such as nurses, occupational therapy assistants and physical therapy assistants meet the physical/medical needs of our students each day while our Instructional Technology Specialists work diligently installing and repairing our technology infrastructure.

On this SRP Recognition Day, Tuesday, November 20, be sure to take the time to recognize the contributions of all SRPs in our district. These School-Related Professionals make our mission of putting children center both possible and more effective. School-Related Professionals work side-by-side as partners in the education of our children.

