**Take a Look at Teaching**

**Invitation Template**

**Notes**:

* **Determine your preference in receiving registrations (online, paper form or email)**
* **Edit invitation to reflect the details of your event.**
* **Email to everyone on your invitation list.**

Dear Summit Participant,

I would like to invite you to a summit on NYSUT's initiative, *Take a Look at Teaching.* This summit will focus on addressing the teacher shortage and explore sustainable solutions to teacher diversity challenges facing our state.

*Take a Look at Teaching* is a union-led initiative to increase the number of students and career changers entering careers in teaching; improve diversity in the education workforce; elevate the teaching profession by having meaningful, substantive conversations about becoming a teacher and instructional practice; and expand P-12/Higher Ed partnerships to enhance teacher recruitment and support new teachers.

Our upcoming *Take a Look at Teaching* summit is on [insert date, time and location].

To register for the summit, please visit our online registration site at [insert link to registration site here]. If you choose to use a paper registration form, adjust the language accordingly. Registrations are due by [insert due date here].

We look forward to continuing this conversation with you as we work to encourage students and teachers to take a look at teaching in New York. For more information, please visit NYSUT’s initiative website at [www.nysut.org/takealookatteaching](http://www.nysut.org/takealookatteaching).