



TLCI: Teaching and Learning Conditions Initiative

Doc. 96663

[Insert date]

Dear Educator:

We value the voices of the dedicated people – our teachers and administrators – who work with the children every day in our schools. That is why we want to hear directly from you about the conditions in your school and the supports you need to do your jobs well. *NYSUT believes that every school should collect data about the teaching and learning conditions affecting successful teaching and learning.* Therefore, NYSUT’s Innovation Initiative is pleased to offer the TLCI (Teaching and Learning Conditions Initiative) survey, an anonymous, web-based survey for educators to voice their perceptions of the teaching and learning conditions in schools that foster successful teaching and learning. The intent of this work is to provide schools and districts with data that can be used to enhance school improvement efforts. The survey is called TLCI, because the survey is the first in a series of necessary actions to create the supportive environment schools need for teachers and students to succeed.

We want to hear from you! You and your colleagues will be asked questions about the teaching and learning conditions - allocation of your time; facilities and resources; student learning; community engagement; empowerment; school leadership; professional development; and mentoring. The survey will be administered via an email with a web link (URL) that will be sent to educators starting [insert begin date]. The survey takes only 20 to 30 minutes to complete.

The survey is completely **voluntary, confidential, and anonymous!** As described above, you will be sent an email, and you will use the link provided within that email to access the survey. It can **NOT** be used to identify you as an individual.

If you have questions or concerns, please contact your Survey Coordinator at your school or district. Please encourage your colleagues to participate in the survey. To ensure confidence in the results, at least 50% of your colleagues will need to take the survey. Your Survey Administrator can track the response rate (not answers) by school in real time using the Manage Survey feature. The data generated will be provided to each participating school for use in the improvement planning process. Survey results will be available after the survey window is closed and for buildings with at least five respondents to the survey.

Your voice is essential! We want to hear what you have to say and we will listen. The data you provide is critical to our efforts to improve our schools and help ALL students succeed. Thank you for your time and for all that you do, every day, to educate children in our public schools.

<<School/District Name>>

Survey administration window
[Insert dates]

Survey Coordinator
[Insert Name]

Visit
www.nysut.org/TED
For TLCI Resources and
information.

X

Superintendent

X

Local President